IAAI CERTIFICATIONS PROCESS

START at the IAAI Website - firearson.com - Credentials Tab

CFI Certified Fire Investigator

Pay in store for NEW or Renewal application → **Receive 2 emails.** 1. **Receipt** 2. **Link to Jotform** → **Complete JotForm Application.** *(Create free JF acct to save progress)*

- **NEW:** **Await approval** email to test → **Approved to Test:** **Schedule with an approved proctor** → **Pass:** **Await email. Certificate, patch & sticker mailed.** ***Fail? May retest in 90 days.***
- **RENEWAL:** **Approved: Await email. Certificate, patch & sticker mailed.**

FIT Fire Investigation Technician

Pay in store for NEW, NFA or Renewal application → **Receive 2 emails.** 1. **Receipt** 2. **Link to Jotform** → **Complete JotForm Application.** *(Create free JF acct to save progress)*

- **NEW:** **Await approval** to take test in CFI Trainer.net → **Approved to Test:** **2 attempts to pass in CFITrainer.net** → **Pass:** **Await email with certificate & letter.** ***Failed Twice? May reapply in 6 months.***
- **NFA or RENEWAL:** **Approved: Await email with certificate & letter.**

ECT Evidence Collection Technician

- **NEW:** Register for ECT Practicum Class.
- **NFA** or **Recert:** Pay in store for Application

→ **Receive 2 emails.** 1. **Receipt** 2. **Link to Jotform** → **Complete JotForm Application.** *(Create free JF acct to save progress)*

- **NEW**: Await email that you are approved to Take Class → **Pass Class:** Await email with certificate & letter.
- **NFA or RENEWAL:** **Approved: Await email with certificate & letter.**

CI Certified Instructor

Pay in store for NEW or Renewal application → **Receive 2 emails.** 1. **Receipt** 2. **Link to Jotform** → **Complete JotForm Application.** *(Create free JF acct to save progress)*

- **NEW:** **Await approval** to take test in CFI Trainer.net → **Approved to Test:** **2 attempts to pass in CFITrainer.net** → **Pass:** **Await email with certificate & letter.** ***Failed Twice? May reapply in 6 months.***
- **RENEWAL:** **Approved: Await email with certificate & letter.**

Motor Vehicle Endorsement

(Must already hold CFI or FIT certification)

- **NEW:** Pay for Knowledge 1: Motor Vehicle → **Receive email** to test in CFITrainer.net → **Pass Knowledge 1 Test in CFITrainer.** Save certificate. → **NEW**: Complete MVFCE JotForm Application. *(Create free JF acct to save progress)* → **Pay Invoice** Await email with certificate & letter.
- **Renewal:** Check the MVFCE box on your FIT or CFI Renewal application. → **Renewal:** Await approval email with CFI or FIT renewal with (V).