

IAAI ELECTION COMMITTEE STANDARD OPERATING PROCEDURE

1. The Election Committee shall be appointed by the President and shall consist of five (5) members selected from the Past Presidents Council. The committee shall serve until the results of the election are presented to the membership at the next annual meeting.
2. The committee shall develop and define the style of the ballot to be utilized in the annual election, listing all confirmed candidates, with Chapter designations, in an order selected at random. Said ballots shall be provided to the Executive Director for placement on the IAAI web site.
3. Only active and life members in good standing are eligible to vote in the general election. Voting shall be by electronic ballot accessed through the member's only section of the IAAI web site.
4. The voting period for the general election shall be established by the Board of Directors at the Fall Board meeting preceding the election.
5. At the close of the general election, the Committee members and Sergeant-at-Arms shall meet in closed session for the specific purpose of tabulation and certification of the election results.
6. Challenges to the election results must be filed in writing to the presiding officer of the AGM by the candidate ONLY, and shall be submitted prior to the adjournment of the AGM. The decision on any challenge shall be made by the presiding officer.
7. A challenged vote shall not affect the outcome of any other vote for office not involved in the dispute.
8. There shall be only one (1) vote total for each candidate given at the annual meeting.
9. A designated area, approved by the Election Committee, shall be provided for casting of ballots during the ATC.

10. Adequate notice and approved signs shall be posted on-site at ATC directing members to the appropriate site for voting.

11. It shall be the duty of the appointed Sergeant-at-Arms to remain with the Election Committee until the results of the election have been tabulated, certified and presented at the AGM. Further, they shall attest to the integrity of the vote tabulation. (A copy of the results will be maintained for further reference, by the Chairman of the Election Committee and in a method determined by the IAAI Director of Administration).

12. The election results will be reported to the members at the Annual General Meeting by the Chairman of the Election Committee or another member of that committee acting on their behalf.

13. After the results have been reported to the membership at the AGM, the Presidents of the individual IAAI Chapters can request either in-person or by email to the IAAI Office, the number of votes submitted in their state, province or country.

14. The Presidents can only request the number of votes from their state, province or country. Other chapters' voting results will not be disclosed. The requested results can only be disclosed to the Presidents by the Election Committee Chairman or IAAI Director of Administration.

These SOPs were approved by the International Association of Arson Investigators Board of Directors on the 29th day of April, 2006.

Revised May 2012